



THE HOMEOPATHIC EDUCATION SOCIETY'S
SMT. CHANDABEN MOHANBHAJI PATEL HOMEOPATHIC MEDICAL COLLEGE

(Affiliated to the Maharashtra University of Health Sciences, Nashik)

(An ISO 9001:2008 Certified College)

Natakkar Ram Ganesh Gadkari Marg, Irla, Vile Parle (West), Mumbai - 400 056.

Tel. : 2624 5099 / 2620 1135 / 2620 4045 / 2620 3249 • e-mail : cmphmc@yahoo.com

Visit us at : <http://www.cmphmc.org> / <http://www.homeopathyinstitute.in>

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CODE OF ETHICS TO CHECK MALPRACTICES AND PLAGIARISM IN RESEARCH

Preamble:

Ethics and honesty are the two most important components of academic activities, be it teaching or research. Teaching and research is a novel profession based on extremely high moral values. There cannot be any room for claiming the credit for the work he/she has not undertaken. Many times it is observed that some of the "academicians" knowingly or unknowingly publish or present other's work as their own. Such acts affect healthy academic atmosphere in the institute which also harms the reputation of the institute as well as the individual.

It is therefore important for an academic institute like Smt. Chandaben Mohanbhai Patel Homoeopathic Medical College, Mumbai to have in place a policy on plagiarism to avoid such type of acts.

1. Definition of Plagiarism:

Plagiarism is defined as presenting another person's work as one's own work. Presentation includes copying or reproducing it without the acknowledgement of the source. Plagiarism involves copying of phrases, clauses, sentences, paragraphs or longer extracts from published or unpublished work (including from the Internet) that exceeds the boundaries of the legitimate cooperation without acknowledgement of the source.



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2. Types of Plagiarism

Plagiarism could be of the following types

- a. **Negligent OR unintentional plagiarism:** It means innocently or carelessly presenting another person's work as one's own without acknowledging the Source.
- b. **Dishonest OR intentional plagiarism:** It means knowingly and deliberately presenting another person's work as one's own work without acknowledging the Source.

Research Misconduct:

Research misconduct means Fabrication, Falsification, or Plagiarism (FFP) in proposing, performing, or reviewing research, or in reporting research results.

- a. **Fabrication** is making up data or results and recording or reporting them.
- b. **Falsification** is manipulating research materials, equipment, or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.
- c. **Plagiarism** is the appropriation of another person's ideas, processes, results, or words without giving appropriate credit.

There are varying degrees of plagiarism warranting different consequences and corrective action, listed below from most to least serious:

- a. Verbatim or nearly verbatim copying or translation of a full paper(s), or the verbatim or nearly verbatim copying or translation of a significant portion(s) of another paper(s).
- b. Disclosing unpublished data or findings without permission, even if attributed.
- c. Unaccredited verbatim or nearly verbatim copying or translation of individual elements of another paper(s).



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- d. Unaccredited paraphrasing of pages or paragraphs from another paper(s).
- e. Credited verbatim copying or translation of a major portion of a paper without clear delineation (e.g., quotes or indents)

Possible types of Ethical violations:

- a. Conflict of Interest: Any action that may result in a conflict of interest must be fully disclosed. When objectivity and effectiveness cannot be maintained, the activity should be avoided or discontinued.
- b. Disputes about authorship: Proper authorship representation is generally a matter for the involved parties to resolve.
- c. Duplicate Submission: Duplicate submission abuses the resources of all affected journals, including the valuable time of editors, reviewers, and staff, and is unprofessional and unacceptable.

3. Objective

- a. To create academic awareness about responsible conduct of research, study, project, assignment, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, researchers, faculty and other members of academic staff as well as any employee of the institute.
- b. To establish institutional mechanism through education and training to facilitate responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
- c. To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty or staff committing the act of plagiarism.



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4. Detection of Plagiarism

It is the prime responsibility of an institute or individual to distinguish original content from plagiarized work. The detection of plagiarism is a judgment to be made by a person who understands the subject and who is also aware of the definition of plagiarism. Such person should also be aware of the tools available to detect the plagiarism.

Our Institute will use the best tools to detect plagiarism. It is utmost important for an academic institute to educate its student and teaching community about what constitutes plagiarism, how it is detected and the action that is going to follow if plagiarism is proved.

Plagiarism Checker Software

1. Plagiarism Checker (<https://www.plagiarismsoftware.net/>)
2. Quetext (<https://www.quetext.com/>)
3. Duplichecker (<https://www.duplichecker.com/>)
4. Edubirdie (<https://edubirdie.com/plagiarism-checker>)

5. Procedure for handling alleged Plagiarism

a. Procedural Fairness :

The Institution is committed to deal with alleged plagiarism in accordance with the principles of procedural fairness, including the right to:

- Be informed of allegations against them in sufficient detail to enable them to understand precise nature of allegations and properly consider and respond.
- Have a reasonable period of time within which to respond to the allegations against them.
- Have the matter resolved in a timely manner.
- Impartiality in any investigation process.
- An absence of bias in any decision making.



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b. Identification and Assessment of Alleged Plagiarism:

Where an examiner detects or is made aware of alleged plagiarism by any person, the examiner must report the alleged plagiarism to an empowered body which confirms first if there is a plagiarism or not; if it is, then whether it is negligent or dishonest type and what is the degree of plagiarism. This empowered body will then submit its report along with its recommendation to statutory bodies which are empowered to take disciplinary actions.

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- Similarities up to 10% - excluded
- Level 1: Similarities above 10 to 40%
- Level 2: Similarities above 40 to 60 %
- Level 3: Similarities above 60%

c. Counselling:

As the detection of plagiarism and steps to prevent it are important, equally important is to educate students about the dangers of plagiarism. Institution needs to take steps to strengthen the moral of students so that they do not take support of unfair means.

5. Guidelines for Action:

Research Committee and Ethical Committee

Smt. Chandaben Mohanbhai Patel Homoeopathic Medical College has its own Research Committee and Ethical Committee, headed by the Principal to deal with research related activities in the institution. It also takes necessary actions while handling the alleged plagiarism.



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Procedure for handling alleged Plagiarism

- a. The Committee shall establish whether there is plagiarism or not and if it is then what is the level.
- b. The Committee shall report to student or Intern or Faculty regarding alleged plagiarism and give them sufficient time to respond or explain.
- c. Counselling shall be carried out to make them aware about plagiarism and its seriousness.
- d. Revision or resubmission after proper rectification is recommended by Committee for final printing.
- e. In severe cases of alleged plagiarism, Committee will take decision and impose penalty also.

Depending on the severity of crime the punishment could be:

- Fine or warning
- Rustication for limited period or permanent
- Withdrawal of degree

6. Avoiding Plagiarism

Plagiarism could be avoided by paraphrasing, citing, quoting and referencing the original work. There are four basic rules regarding the use of information in professional and in academic writing:

- a. If you use the language of your source, you must quote it exactly, enclose it in quotation marks, and cite the source.
- b. If you use ideas or information that is not common knowledge, you must cite the source.
- c. If you didn't invent it, cite the source.



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d. When in doubt, cite the source. Doing so can only enhance your readers sense of your honesty.

Plagiarism is a Cognizable Offence

- The core work carried out by the student, faculty, staff and researcher shall be based on original ideas and shall be covered by Zero Tolerance Policy on Plagiarism.
- The core work shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations.
- Every submission related with research will be accompanied by an undertaking by the researcher indicating that the document is his/ her original work and free of any plagiarism and contain a bibliographic reference of the copied part.

Follow Good Research Practices

Code of Ethics Reviewed and Approved by

P. F. Damania

Dr. Parizad F. Damania

Principal